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VIRGINIA BEACH AERIE #3204

HOUSE RULES

SECTION I

Virginia Beach Aerie #3204 Fraternal Order of Eagles House Rules shall be reviewed and updated annually. Any changes to the House Rules must be submitted to the Grand Aerie.

SECTION II

Section 2.1

A copy of the House Rules shall be furnished to each Eagle member in good standing. Additionally, a copy shall be posted in a conspicuous area within the Aerie Home. All House Rules of Aerie #3204 are subject to disciplinary action by the Aerie Board of Trustees. Violations (Charges) must be submitted to the Aerie Secretary in writing within 90 days. (Amended 11/2025)

Section 2.2

CONDUCT POLICY- Intoxication, the use of profane language or language of a vile and boisterous nature, and harassment, bullying or discrimination are strictly prohibited. Harassment, bullying and discrimination take many forms including, but not limited to:

- Unwelcome, disrespectful or indecent comments, gestures or physical contact.
- The display or circulation of offensive, derogatory or sexually explicit pictures or other materials, including by email and on the internet.
- Offensive or derogatory jokes or comments (explicit or by innuendo).
- Verbal or physical abuse or threats. (Amended 8/2023)

Section 2.3

SOCIAL MEDIA POLICY - While it is understood that social media can be a fun and rewarding way to share your life and opinions with family and friends around the world, the use of social media also presents certain risks and carries with it certain responsibilities. To assist Brother and Sister Eagles in making responsible decisions about their use of social media, guidelines for appropriate use of the FOE social media platforms have been established.

- Always be fair and courteous to fellow Eagles.
- Always keep in mind that you are more likely to resolve uncomfortable situations by speaking directly with your Brother or Sister than by posting complaints to a social media outlet.
- Make sure you are always honest and accurate when posting information or news, and if you

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7/23

make a mistake, correct it quickly. Post only appropriate and respectful content.

- Express only your personal opinions.
- Never represent yourself as a spokesperson for the Aerie or Auxiliary.
- Retaliation is prohibited. "If I cannot speak well of an Eagle, I will not speak ill of him."

This policy applies to all who visit or choose to post content on the Aerie #3204 internet web site and includes all avenues of social media platforms as previously stated whether they exist now or will exist in the future. (Amended 8/2023)

SECTION III

The attendance of guests (non-members) shall be restricted as follows:

Section 3.1

A member of the Aerie or Auxiliary #3204 may bring a guest into the Aerie Home no more than four (4) times within a one (1) year period. He or she must apply for membership on their fourth visit. (Note: Aerie Board of Trustees must monitor the visitors log and take action accordingly) (Amended 12/2023)

Section 3.2

Non-members residing outside of one hundred (100) miles of Aerie #3204 premises may be signed in no more than twelve (12) times a year. (Amended 12/2017)

Section 3.3

The restriction mentioned in Section 3.1 above will not apply in any instance to a bonafide private party duly arranged by a member of the Board of Trustees.

Section 3.4

It is the responsibility of the sponsor of any guest or family member to make sure that the "Visitors Log" is fully filled out and is legible. (VA ABC Law). The register requires a full name and complete mailing address followed by a signature of the sponsor. The sponsor shall be responsible for the conduct of their guest(s) or family member(s) while at the Aerie Home (as defined in Section 2). All registered guests are authorized to play electronic gaming machines, order food from the kitchen menu, order non-alcoholic beverages from the bar, and order beer or wine. They may only drink distilled spirits from their sponsor's bottle. Signed-in guests must be 21 years old to consume alcohol and sit at the bar. A guest cannot bring alcohol into the Aerie Home. All guests must depart the Aerie Home when their sponsor leaves. A guest can only be signed in once per day, by one (1) sponsor. (VA Gaming)(VA ABC Law) (Revised 12/2023)

Section 3.5

When a non-FOE member applies for membership into the Aerie, Section 3.1 does not apply anymore. Even if the applicant has paid the application fee of \$10.00 and current annual official dues and has been interviewed, they **must still be signed in at each visit prior to initiation**. They cannot bring alcohol into the Aerie Home. They are still a member of the public. The receipt from the application is good for 60 days. They have 60 days to get interviewed **and 6 months to be initiated**. (VA ABC Law) (GA Opinion #631) (Amended 12/2025)

Section 3.6

Any member **whose dues are delinquent, past July 15th** shall not be admitted to the Aerie Home **for any reason** except to pay **their dues**. (Amended 12/2025)

Section 3.7

All members must present their Dues Receipt upon entering the Aerie Home.

guests

Section 3.8

Any member of the Auxiliary who is in good standing and has resigned her membership in proper form, with the desire to re-affiliate with the Aerie after the required twelve (12) month waiting period, shall not be restricted to the amount of times they may enter the Aerie as a guest during that waiting period. (Amended 12/2025)

SECTION IV

Under the direction of the Aerie Membership, the Board of Trustees shall have control of the Aerie Home and shall employ, discharge and have control of all employees of the Buffet and Social Room.

SECTION V

Under the direction of the Aerie Membership, the Buffet and Social Room shall be under the charge of the Board of Trustees and shall be closed at such hours that are compatible with existing State and Municipal laws and conditions in the community. Club hours and times of opening and closing shall be posted by the Board of Trustees in a conspicuous place.

SECTION VI

Alcoholic beverages may be purchased in the Social Room during normal operating hours; however, alcoholic beverages are not to be brought in or consumed in the room where the Aerie or Auxiliary meeting is taking place. Ensure that the Aerie Home is a place where we can bring our family members. **Profanity is prohibited.** Aerie business is only discussed in the Aerie meetings. (Amended 12/2002)

Section 6.1

No one shall drink from another member's bottle unless the owner of the bottle is present. The owner of the bottle must give the Bar Manager permission on every drink served from their bottle to another person. (Amended 04/2007)

Section 6.2

Members and guests are not allowed to bring BEER into the Social Room. Distilled spirits and wine are allowed in the Social Room with setups being provided by Aerie #3204 for a setup fee. Distilled spirits or wine brought into the Social Room must be given to the bar manager on duty and must have the name or names of the owner or owners on the container. No more than two (2) people may be listed on the container. (ABC Law). Distilled spirits may only be stored behind the bar or in a locker rented from the Aerie Board of Trustees. Wine is not permitted to be stored at the Aerie bar; it must be taken home or stored in a locker when the member leaves the premises or it will be disposed of. (Amended 12/2025)

SECTION VII

The Board of Trustees shall be responsible for strictly enforcing at all times the local ordinances and laws of the State of Virginia applicable to the operation of the club, including the Alcoholic Beverages Act and amendments thereof; including no sale of alcoholic beverages to any person under twenty-one (21) years of age. All Aerie/Auxiliary members must abide by all rules and regulations.

Section 7.1

No pets are allowed in the Aerie Home, except service animals. (Amended 04/2007)

agw/ks

Section 7.2

No form of smoking is permitted in any Aerie buildings. This smoking ban includes all forms of tobacco and cannabis products including burning, electronic, battery and chewable. The Aerie Board of Trustees shall designate one (1) outdoor area for smoking. The smoking area must not allow secondhand smoke to drift into the Aerie Home. **The use of cannabis, anywhere on the property, is strictly prohibited.** (Amended 12/2025)

Section 7.3

When a Bar Manager has closed a member's alcohol consumption for the night and has asked a member to leave the Aerie Home, the member must leave the Aerie Home and cannot consume any more alcohol. Failure to comply will result in the Bar Manager calling the Virginia Beach Police to escort the member from the Aerie Home. The member cannot return to the Aerie Home until a meeting is conducted with the Board of Trustees. Trustees meet every Monday night. No one in the Aerie Home has the authority to override the Aerie Bar Manager's authority. Anyone can meet with the Aerie Board of Trustees on any Monday night to address the prior decision. (Amended 11/2021)

Section 7.4

When a member has been notified by the Aerie Board of Trustees of an incident and does not show up or does not attempt to communicate or correspond with the Aerie Board of Trustees then that member will be notified by the Aerie Board of Trustees by letter and placed on an automatic 30-day suspension. (Amended 11/2021)

SECTION VIII

All receipts shall be deposited with the Aerie Secretary at the close of each business week by the Board of Trustees, becoming a permanent record, and shall then be turned over by the Secretary to the Treasurer to be deposited within forty-eight (48) hours to the bank then holding the funds of the Aerie.

SECTION IX

At least once monthly, the Aerie Auditor shall be required to furnish the Aerie Membership a complete written report of the profit or loss of the club for the current period, to be read into the Aerie minutes and thereafter be posted conspicuously on the Aerie bulletin board until the next monthly report is required to be rendered.

SECTION X

Intoxication, indulgence in profane language or language of a vile and boisterous nature on the part of Aerie/Auxiliary/JOE members and their guests within the Aerie Home is strictly prohibited. The Board of Trustees shall be responsible for the preservation of orderly and gentlemanly/ladylike conduct of all Aerie/Auxiliary members and their guests in the Buffet and Social Rooms. The Board of Trustees shall have the power to deny Buffet and Social Room privileges after a majority vote of the Board. Denial of privileges may be for a period of thirty (30), sixty (60) or ninety (90) days to any Aerie/Auxiliary/JOE member who has violated any House Rule.

SECTION XI

Section 11.1

The Bar Manager on duty will have the authority to determine who may enter the Aerie Home as a guest or a member of the Fraternal Order of Eagles. If any Aerie/Auxiliary/JOE member violates Local and State Alcoholic Beverage Control Board regulations with regard to alcoholic beverages, he/she may be suspended from the Buffet and Social Rooms and all Special Functions for a period of thirty (30), sixty (60) or ninety (90) days. A second violation may result in further disciplinary action being taken. *ajw/hs*

Section 11.2

There will be a twenty-five-dollar (\$25.00) fee to file a Complaint, Violation or Charge. This fee is to be paid by the accuser to Virginia Beach Aerie #3204 and attached to the filing documents. Collected fees are to be deposited in the General Fund. If the accusers are the Aerie #3204 Board of Trustees of Virginia Beach, then the fee is waived. All Complaints, Violations or Charges must be submitted to the Aerie Secretary in writing within 90 days after the offense. (FOE statute 63.1(b)).

SECTION XII

PROPERTY

Section 12.1

When any member of the Aerie/Auxiliary/JOE destroys or damages property of the Aerie or Aerie Home and refuses or fails to pay full value thereof, he/she will have charges filed against them by the Board of Trustees.

Section 12.2

No article or articles belonging to the Aerie shall be removed from the Aerie Home, except in the interest of the Order and then only on written consent of a majority of the Board of Trustees. Such articles must be specified in writing which will be handed to the custodian and a date set for the return of same.

SECTION XIII

Any visiting Eagle may visit the Buffet and Social Room upon presenting to the Bar Manager on duty an official Dues Receipt showing that he/she is in good standing. All visitors must register their names, addresses and Aerie number in the Visitors Log.

SECTION XIV

The immediate family of Aerie and Auxiliary members shall have the right to visit the Buffet and Social Room while in the company of such, at times not especially prohibited by State, Municipal or Fraternal Law. All other guests must be introduced by a member and each member shall be responsible for the conduct of their guest(s) while the latter is in the Social Room. **Guests are permitted to play games of chance and make purchases of the goods sold in the Buffet and Social Room. (Amended 12/2025)**

SECTION XV

It shall be the duty of the Board of Trustees, through the order to the Custodian, to keep all Aerie property in a clean, attractive and sanitary condition. The Custodian must be qualified by education and training to conduct the affairs in a courteous, proficient and businesslike manner. Every member is enjoined to help the Custodian to keep the Aerie in a neat and attractive manner by using ash trays and complying with requests to remove untidy items.

SECTION XVI

No property or fixtures will be allowed into the Aerie Home unless it becomes the property of Virginia Beach Aerie #3204, except by special permission by the Board of Trustees.

SECTION XVII

All coin operated machines, including the television sets and the jukebox, will be under the supervision of the Bar Manager on duty by direction of the Board of Trustees. *aguy*

SECTION XVIII

With the exception of Authorized Raffles, all games played at the Eagle are played for amusement only.

SECTION XIX

- 19.1** Raffles shall be conducted strictly in accordance with Local and State rules and regulations at all times. The Chairperson of the Gaming Committee shall be held responsible for submitting and maintaining all necessary records and reports concerning the raffle and gaming operations. Additionally, the Chairperson shall report profits/losses to the Aerie Membership monthly.
- 19.2** Virginia House Bill 763/Virginia Senate Bill 403.
- 19.2a** Members or Guests under the age of 21 CANNOT play the electronic or pull-tab devices.
- 19.2b** Only one player at a time is allowed to utilize multiple video monitors or touch screens.
- 19.2c** Prohibits any organization from extending a line of credit.
- 19.2d** Advertisement to the Public is prohibited.
- 19.2e** All **guests are authorized** play the electronic or pull-tab devices.
- 19.2f** No restrictions on the frequency or time constraints of play on the devices.
(Amended 12/2025)

SECTION XX

Individuals under the age of eighteen (18) will be restricted from the Aerie Social Room after the hour of nine (9:00) p.m. Minors (under the age of eighteen (18)) may be permitted in the Social Room when accompanied by their parents; however, they MUST leave at ten (10:00) p.m.

NOTE: When there is a special event (Example: charity event) and parents are supporting this event, children MAY stay up to 1/2 hour following the event.

END OF SECTIONS

AERIE 3204 GENERAL INFORMATION

Mailing Address:	1061 Newtown Road, Virginia Beach, VA 23462-1393
Aerie Telephone Number:	757-497-1876
Aerie Fax Number:	757-531-7767
Aerie Business Meetings:	1st & 3rd Thursday at 7:00 P.M.
Board of Trustees Meetings:	Each Monday at 6:00 P.M
Proposed Membership Interviews:	Each Tuesday at 6:30 P.M. or as needed
Initiations:	3rd Thursday of the Month
Nomination of Officers:	Last Thursday of April
Election of Officers:	1st Thursday of May

AUXILIARY 3204 GENERAL INFORMATION

Auxiliary Business Meetings:	1st & 3rd Tuesday at 7:00 P.M.
Proposed Membership Interviews:	As needed
Initiations:	3rd Tuesday of the Month
Nomination of Officers:	Last Tuesday in April
Election of Officers:	1st Tuesday in May

EAGLE RIDERS 3204 GENERAL INFORMATION

Business Meetings: 2nd Tuesday of the Month at 7:00 P.M.
Proposed Membership Interviews: As needed
Initiations: 2nd Tuesday of the Month
Nomination of Officers: April Meeting
Election of Officers: May Meeting

JUNIOR ORDER OF EAGLES

Ages eight (8) to eighteen (18)

Business Meetings: Currently Inactive

JOINT OFFICERS MEETING

1st Tuesday of the month at 6:30 P.M.

SOCIAL ROOM

Eagle #3204 Opening Hours:

Monday - Thursday:	4:00 P.M. - 11:00 P.M.
Friday:	4:00 P.M. - 2:00 A.M.
Saturday:	12:00 P.M. - 2:00 A.M.
Sunday:	12:00 P.M. - 11:00 P.M.

Kitchen Hours: Monday - Friday: 5:00 P.M. - 8:00 P.M.

Where dates or times are not shown, call Aerie Home for info.

WE ARE "PEOPLE HELPING PEOPLE"

SOME AERIE SUPPORTED CHARITIES

~ Child Abuse Fund	~ Golden Eagles Fun
~ JDCF (Children) Fund	~ Memorial Fun
~ Drug Abuse (DARE) Fund	~ Kidney Fund
~ L.O.V.E.S. Fund	~ Diabetes Fund
~ Cancer Fund	~ Alzheimer's
~ Heart Fund	~ CHKD

EMOALONMTHAEY - SIGN UP A NEW MEMBER TODAY
Every Member Owes At Least One New Member To His/Her Aerie Every Year

DO YOUR RITUAL - EVEN IF YOU HAVE TO READ IT

COMMITTEES

SHOW EVERYONE YOUR EAGLE SPIRIT, GO TO YOUR WORTHY PRESIDENT AND ASK HIM OR HER TO ASSIGN YOU TO HELP ON A COMMITTEE OF YOUR CHOICE. YOU WILL FEEL MUCH BETTER ABOUT THE AERIE AND AUXILIARY BECAUSE WE ARE "PEOPLE HELPING PEOPLE".

FRATERNAL ORDER OF EAGLES VIRGINIA STATE AERIE INFORMATION

- FOUR (4) CONFERENCES PER YEAR
- F.O.E. STATE CONVENTION
- SEVERAL DIFFERENT SPORTING EVENTS
- THE STATE OF VIRGINIA HAS AN AERIE & AUXILIARY
- THE STATE AERIE OF VIRGINIA HAS NO AERIE HOME. THE VIRGINIA STATE AERIE & AUXILIARY IS MADE UP FROM MEMBERS FROM ALL THE LOCAL AERIES & AUXILIARYS IN THE STATE

CHARITY

THE FRATERNAL ORDER OF EAGLES #3204 SHALL DONATE MONEY TO CHARITIES NOT BECAUSE WE HAVE TO, BUT BECAUSE WE ARE
"PEOPLE HELPING PEOPLE"

aguy

**APPROVED HOUSE RULES OF VIRGINIA BEACH
VIRGINIA AERIE NO. 3024 FRATERNAL ORDER OF EAGLES**

HOUSE RULES COMMITTEE 2025

Chairman: Toby McLawhorn
Members: Lloyd Gorski, Todd Patton, Bill Singleton

HOUSE RULES COMMITTEE:
(Signatures)

Todd Patton
Lloyd Gorski
Toby McLawhorn
Bill Singleton

THESE HOUSE RULES WERE ADOPTED WITH AMENDMENTS AS FOLLOWS

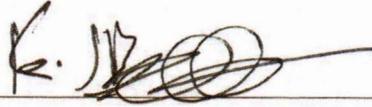
First reading was at the regular meeting held: November 6, 2025.

Second reading was at the regular meeting held: November 20, 2025.

The third reading and Adoption vote was at the regular meeting held on: December 4, 2025.

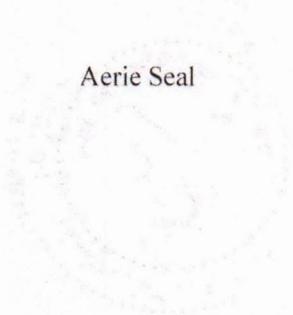
Attest: 

SECRETARY



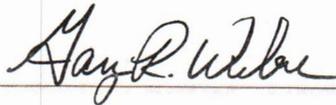
WORTHY PRESIDENT

Aerie Seal



Approved this 5th day of February, 2026.

(DO NOT WRITE ON THE ABOVE THIS LINE, GRAND SECRETARY USE ONLY)



GRAND SECRETARY, FRATERNAL ORDER OF EAGLES



Revised: December 2025

